

## **STANDARDS OF BEHAVIOUR**

### **RESPECT, CIVILITY, and RESPONSIBLE CITIZENSHIP**

The spirit of Christ must be the model for all directives pertaining to conduct in the Patrick Fogarty Catholic Secondary School community. As such, all school members must:

- \* Respect and comply with all applicable federal, provincial, and municipal laws.
- \* Demonstrate honesty and integrity.
- \* Respect differences in people, their ideas, and opinions, as each member is a unique creation of God.
- \* Treat one another with dignity and respect at all times, especially when there is a disagreement.
- \* Respect and treat others fairly, regardless of their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age, or ability.
- \* Respect the rights of others.
- \* Dress in a manner that complies with the school uniform policy.
- \* Take appropriate measures to help those in need.
- \* Respect persons who are in a position of authority.
- \* Respect the need of others to work in an environment of learning and teaching.
- \* Show proper care and regard for school property and respect the property of others by refraining from causing damage willfully or through neglect.

### **ATTENDANCE POLICY**

Our absence reporting procedures are as follows:

#### **ABSENT FROM SCHOOL**

To report an absence, please contact the school at 705-325-9372 ext. 352. Our answering machine is on 24 hours a day. It is best to telephone the school before 2:00 p.m. on the day of the absence. This will allow the student to be admitted to class on the day following the absence with no disruption to the class. Students who are absent without notification by telephone will be issued an unauthorized admit slip indicating the absence was unauthorized. These unauthorized absences will be handled in accordance with our school code of conduct.

#### **LEAVING SCHOOL DURING THE DAY**

Parents are requested to telephone the school at 705-325-9372 ext. 352 explaining the student's early dismissal. Our answering machine is on 24 hours a day. The student can pick up their excused slip before home room in the main office. When a student has permission to be absent from school during the school day, the student must be off school property. A student will not be excused (regardless of parent's request) from a school mass or from a class in order to complete work for another class.

#### **LATE ARRIVAL**

Students who arrive late are to report directly to class for attendance. are to report directly to the main. Parents are asked to telephone the school at 705-325-9372 ext. 352 explaining the reason for the late arrival. Persistent lateness will be handled in accordance with our school code of conduct.

Please notify the main office of any family information changes.